## REGISTRATION PROCEDURES

# \*\*\* ONLINE REGISTRATION\*\*\*: CAMILLUS.RECDESK.COM

#### MAKE CHECKS PAYABLE TO:

Camillus Recreation Department Keep your receipts...we do not give copies

#### MAIL REGISTRATION FORMS TO:

Camillus Parks and Recreation 4600 West Genesee St., Syracuse NY 13219

#### **REGISTRATION FORMS**

- Incorrect or incomplete forms and inaccurate payment will result in the return of forms and payment. Corrected forms may be resubmitted. No program spaces will be held. Spaces are filled on a first paid, first served basis. Unfortunately, errors cause time delays and may result in your exclusion from a particular program. The waiver must be signed.
- Registration form is located in this newsletter. Additional forms or online registration is available at camillus.recdesk.com.

#### **PROGRAM FEES**

- Checks, credit cards, money orders or cash are accepted.
- Registrations without all required fees will be returned.
- There will be a \$20 fee for any returned check.
- You may register for some programs after a program has started. However, you will need to pay entire program fee...we do not pro-rate.
- Registrations and fees will not be accepted at any program locations.

#### CANCELLATIONS AND REFUNDS

- Please be sure that you can attend all classes before registering.
- Summer Day Camp refunds differ from below
- \* Refund requests must come directly to the Parks & Recreation office (not program instructors) at least by the Friday before the program begins and will be charged a \$10.00 processing fee. If a program will not have enough students to run class due to your cancellation, your refund will not be honored. (Credit card processing fees are not refundable). No refunds will be offered after this date unless:
  - 1. The Parks & Recreation Dept. cancels the program.
  - 2. A waiting list exists for a program and someone off of the waiting list can fill the person's spot that has vacated.
  - 3. The request is accompanied by a doctor's written excuse within 2 days of injury (this will be pro-rated at the discretion of the department).
  - 4. Medical refund requests will not be taken after the completion of a program.
  - 5. No refunds will be issued for weather related cancellations.
- Refunds may take up to six weeks to process.
- The Town of Camillus does not assume the responsibility for printing errors.
- Non Refundable deposits will not be returned. Summer Day Camp refunds will only be granted after June 14<sup>th</sup> if the space can be filled from the wait list.

## MESSAGE FROM DIRECTOR

Dear Residents:

Welcome to summer!

I would like to take this opportunity to thank the West Genesee School District for their continued support of our department. The relationship that exists between the Town of Camillus and the School District is special and is the envy of other communities throughout the State. Whether it is the reciprocal facility use arrangement, relationships with coaches or simply the moral support provided to one another this relationship truly benefits our community. This is never taken for granted and to our Wildcat Family – "Thank you!"

A common question we have received this year is the status of our Learn to Swim program. Unfortunately, the West Genesee pool is presently being renovated and as a result we will not be able to offer our popular swim lessons this summer. Our hope is that the pool will be completed in the fall and we will once again be able to offer lessons over the winter. I have had the chance to see the renderings of the new pool and I know it will be worth the wait!

Finally, on Saturday, June 29<sup>th</sup> we will be hosting our annual Fireworks and concert at Veteran's Park at Gillie Lake. This year's event is being sponsored by Sam Rao Florist as well as the Summit Federal Credit Union. The band "The Strangers" will take the stage at 7:30 pm and the fireworks will follow at approximately 9:30 pm. This is truly a community event and I would encourage you to bring a lawn chair and attend this special evening.

Sincerely, Eric A. Bacon, MS

#### TOWN BOARD

John Fatcheric, Supervisor Mary Luber, 1<sup>st</sup> Ward Mike LaFlair, 2<sup>nd</sup> Ward Joy Flood, 3<sup>rd</sup> Ward Steven James, 4<sup>th</sup> Ward Dick Griffo, 5<sup>th</sup> Ward Matt Mahoney, 6<sup>th</sup> Ward

## OFFICE HOURS

M-F... 8:30 AM - 4:30 PM

## PARK HOURS

9:00 AM-9:00 PM

#### **BEACH HOURS**

6/15/24 - 8/11/24 11:00 AM-6:00 PM

#### SPLASH PAD HOURS

5/28/24 - 9/1/24 11:00 AM - 6:00 PM

#### RECREATION STAFF

Rich Homeyer Sara Young Savannah Kraus

#### PARK STAFF

Don Klaczko Mat Crim Jeremy Cantello

### TOWN SHOP

Debra Ancillotti Harrison Rein

#### **CANAL**

Lisa Wiles

#### SENIOR CENTER

Tricia Bacon Mary Sacco

#### DAY CAMP

Colin Reardon

#### AQUATICS

Sara Scouten

#### MEMBER OF THE FOLLOWING PROFESSIONAL ORGANIZATIONS:

- National Recreation and Park Association
- New York State Recreation and Park Society
- Central New York Recreation and Park Society